

ITEM 6**UTTLESFORD DISTRICT COUNCIL****CABINET FORWARD PLAN**

Item	Meeting	Date	Brief information about the item and details of documents submitted for consideration	Key Decision?	Part 2?	Portfolio Holder	Contact officer from where the documents can be obtained
(Undated items are at the end of this list)							
Private Sector Housing Strategy	Cabinet	25 May	To introduce a strategy that outlines the council's plans to meet peoples housing needs by maintaining and improving the existing private housing stock in the district	N	N	Cllr Redfern	Roz Millership – Assistant Director Housing and Environmental Services
Home assistance repairs policy	Cabinet	25 May	To introduce a policy for providing households with financial assistance to improve their homes.	N	N	Cllr Redfern	Roz Millership - Assistant Director Housing and Environmental Services
Health and Wellbeing Strategy	Cabinet	25 May	To introduce a strategy for health and wellbeing for the district and to set a direction for the Uttlesford Health and	Y	N	Cllr Wells	Roz Millership – Assistant Director Housing and Environment

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			Wellbeing Board				
Appointment of Cabinet working groups, joint committees and representatives on outside bodies	Cabinet	25 May		N	N	Cllr Rolfe	Dawn French – Chief Executive
Discretionary rate relief	Cabinet	25 May	To set/amend the council's policy on level of business rates relief given to local businesses	N	N	Cllr Howell	Angela Knight – Assistant Director Resources
Disposal of land at De Vigier Avenue, Saffron Walden	Cabinet	25 May	Decision to be taken on options for disposal of the land	N	N	Cllr Howell	Adrian Webb – Director of Finance and Corporate Services
Planning Performance agreements	Cabinet	25 May	To endorse a programmed management approach to the assessment of planning applications and pre-application advice.	N	N	Cllr Barker	Roger Harborough – Director of Public Services
Local Plan	Cabinet	6 July	To consider the draft Local Plan for the purposes of	Y		Cllr Barker	Roger Harborough – Director of Public Services

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			regulation 18 consultation				
Local Development Scheme	Cabinet	6 July	To adopt a revised local development scheme	Y		Cllr Barker	Roger Harborough – Director of Public Services
Final Budget Outturn 2016/17	Cabinet	10 July					
Saffron Walden Culvert	Cabinet	10 July	The capital costs of repair are being met by commitments from the EA, AW and ECC. SWTC has agreed to clear debris from the new trash screen on an ongoing regular basis. The repair has an expected life of 25 years but will require surveys every 5 years to monitor continuing effectiveness. EA has asked if UDC will lead on setting up a long term partnership with the riparian owners to build up a revenue fund for monitoring and engagement work.				Roger Harborough – Director of Public Services
Treasury Management Outturn 2016/17	Cabinet	10 July					
LCTS Scheme Proposals	Cabinet	10 July					

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2018/19							
Local Heritage Criteria Strategy	Cabinet	10 July	To introduce criteria for identifying and managing local non-designated heritage assets	N	N	Cllr Barker	Roger Harborough – Director of Public Services
Uttlesford Buildings at Risk Register	Cabinet	10 July	To update Cabinet on Listed Buildings at risk	N	N	Cllr Barker	Roger Harborough – Director of Public Services
Appointment of Non-Executive Directors to Aspire (CRP) Ltd	Cabinet	10 July	To appoint non-executive directors to Aspire (CRP) Ltd		N		Adrian Webb – Director of Finance and Corporate Services
Request from Aspire (CRP) Ltd for Newnham Building refurbishment funds (PART II)	Cabinet	10 July	To recommend to Council a request from Aspire (CRP) Ltd for Newnham Building refurbishment funds		Y		Adrian Webb – Director of Finance and Corporate
Planning Application fees	Cabinet	10 July	The Government's White Paper "Fixing the Broken Housing Market" allows local authorities to increase their fees for planning applications by 20% to provide additional resources for the planning service. This report proposes	Y	N	Cllr Barker	Gordon Glenday – Assistant Director - Planning

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			that Uttlesford District Council adopts this proposal and increases its planning fees by 20% with immediate effect.				
Discretionary Rate Relief – Revaluation Relief Fund	Cabinet	10 July					Angela Knight – Assistant Director Resources
Qtr. 1 Budget Monitoring 2017/18	Cabinet	7 Sept					
Article 4 Pilot Scheme in Saffron Walden	Cabinet	7 Sept					Nigel Brown – Development Manager
Saffron Walden Conservation Area Review	Cabinet	7 Sept					Nigel Brown – Development Manager
Q1Progress report on the Corporate Plan Delivery Plan	Cabinet	7 Sept					

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Air Quality Action Plan	Cabinet	18 Oct	To set out the Council's plans for measures to ensure that the National Air Quality objectives will continue to be met in the Saffron Walden Air Quality Management Area.				
Service Enforcement Plan	Cabinet	18 Oct	Each plan will set out the guidelines as to the circumstances in which the relevant enforcement action will be taken and the timeframes.				
Corporate Enforcement Strategy	Cabinet	18 Oct	Consideration of a revised draft corporate enforcement strategy	Y	N		Simon Pugh – Head of Legal Services
Qtr. 2 Budget Monitoring 2017/18	Cabinet	30 Nov					
Treasury Management mid-year review	Cabinet	30 Nov					

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Finance update/Budget Overview 2018/19 (to include Budget Consultation responses)	Cabinet	30 Nov					
LCTS Scheme Proposals 2018/19 (to include Consultation responses)	Cabinet	30 Nov					
Q2 Progress report on the Corporate Plan Delivery Plan	Cabinet	30 Nov					
Local Plan	Cabinet	19 Dec					
Statement of Community Involvement	Cabinet	19 Dec	To adopt a revised Statement of Community Involvement	N		Cllr Barker	Roger Harborough – Director of Public Services
	Cabinet	11 Jan					

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		2018					
Qtr. 3 Budget Monitoring 2017/18	Cabinet	15 Feb 2018					
Budget Covering Report 2018/19	Cabinet	15 Feb 2018					
EQIA 2018/19	Cabinet	15 Feb 2018					
Robustness of Estimates and Adequacy of Reserves	Cabinet	15 Feb 2018					
Reserves Strategy 2018/19	Cabinet	15 Feb 2018					
Medium Term Financial Strategy	Cabinet	15 Feb 2018					
Treasury Management Strategy	Cabinet	15 Feb 2018					

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Capital Programme	Cabinet	15 Feb 2018					
Housing Revenue Account	Cabinet	15 Feb 2018					
General Fund Budget and Council Tax	Cabinet	15 Feb 2018					
Procurement Strategy 2018/19	Cabinet	15 Feb 2018					
Q3 Progress report on the Corporate Plan Delivery Plan	Cabinet	15 Feb 2018					
Corporate Plan review	Cabinet	15 Feb 2018					
Corporate Plan Delivery Plan review	Cabinet	4 April 2018					
Final Progress report on the Corporate Plan Delivery Plan	Cabinet	4 April 2018					

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Local Plan	Cabinet/ Council	TBC	Further decisions will be required regarding the local plan but the timing may not align to existing meetings and may therefore necessitate additional meetings of Cabinet and Council			Cllr Barker	Roger Harborough – Director of Public Services
Day Centres	Cabinet	TBC	To consider a proposal for the future management of the Day Centres within the District.			Cllr Wells	Paula Evans – Leisure and Performance Manager